

# Additional Information

- Each sworn officer within the reserve program is required to complete, at a minimum, a total of **16 hours each month** in a number of various assignments that will include special events, local school activities, road patrol and others.
- In accordance with Indiana State Law, Officers are required to complete a minimum of **16 hours of formal training, each year**, upon being sworn-in and throughout their tenure as a sworn police officer.
- Officers must be willing to place themselves in stressful and dangerous situations in the interest of community service and law enforcement.
- Officers must be willing to swear, upon their oath, to support the Constitution of the United States, the Constitution of the State of Indiana and to enforce all laws and carry out any duty imposed upon by the Sheriff of Clark County.
- Officers must qualify with and demonstrate proficiency in the use of approved weapons (firearm, baton, pepper spray, shotgun, etc.)
- Officers must be able and willing to supply their own equipment and maintain that equipment in a professional manner.
- Officers must be willing to accept assignment to a field training officer (FTO) and participate in a field training experience to prepare the Officer for full road certification.

# Training Opportunities

**As a Reserve Officer, you will have the opportunity to participate in departmental sponsored training that includes:**

- Indiana Criminal Code (Criminal Law).
- Firearms (handguns and shotguns).
- Defensive tactics, handcuffing procedures and ground fighting techniques.
- Emergency Vehicle Operations.
- Domestic Violence, Sex Crimes and Sudden Infant Death Syndrome (SIDS)
- Narcotics / Illegal drugs and paraphernalia.
- Operating While Intoxicated (OWI) arrests.
- Report writing and traffic accident report completion.
- Interview and Interrogation Techniques and Procedures.
- Pepper Spray (OC) Certification.
- Collapsible Baton (ASP) Certification.
- Processing and Serving Civil Process Paperwork (Subpoenas, Court Orders, etc.)
- Building Searches and Traffic Stops.
- Proper Evidence Collection Procedures.
- Fingerprinting.
- Proper and appropriate use of force through the “use of force continuum.”
- Surviving Critical Incidents.
- Officer Safety during Prisoner Transports.
- Courtroom Procedures and Liability.
- Departmental Standard Operating Procedures (SOP)
- And many, many others!

**Clark County Sheriff's Office  
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# Clark County Sheriff's Office Reserve Program



**Opportunities for  
involvement with the  
Clark County Sheriff's  
Office as a Reserve  
Police Officer**

**Daniel Rodden  
Sheriff**

**The Clark County Sheriff's Office  
invites you to consider volunteering  
as a Reserve Police Officer**

Many individuals in today's society have an interest in working in the field of law enforcement. However, very few of those individuals know or learn of an opportunity to serve their community as a sworn police officer on a volunteer basis while still maintaining their regular, full time job. This brochure has been created to help you explore that interest and to provide you with relevant information on this exciting opportunity.

At the Clark County Sheriff's Office, Reserve Officers are sworn officers with full police powers and are charged with various assignments that include special events, details and road patrol. Examples of responsibilities include directing traffic, providing security at local school events, providing law enforcement services at local community events, court security and civil process, road patrol that includes responding to calls for police services, making arrests, completing case reports, conducting investigations, issuing traffic citations, completing vehicle crash reports and many, many others.

Officers in the Reserve Program have the opportunity to vie for advancement into the rank structure. The command staff is responsible for the administration of the Reserve Program, under the guidance and supervision of the Sheriff, while ensuring all Officers in the program are meeting all prescribed requirements. The command staff also works to coordinate Officer coverage at the numerous details assigned each year and they assist with coordinating Officers to patrol the County.

As available and warranted, many Reserve Officers are assigned a marked take-home County Sheriff's Car which is available to the Officer while on official business. This is one of the many attractive benefits to joining the Clark County Sheriff's Reserve Program.

Officers in the Reserve Program wear the exact same uniform as regular, full-time, paid Officers and they are virtually indistinguishable from one-another. Individuals willing to make the commitment to serve the community in this role must be willing to volunteer his/her time without financial remuneration. In addition, individuals must be willing and able to purchase their own uniforms and equipment including shirts, trousers, leather, handcuffs, boots, hats, firearms, etc.

# Frequently Asked Questions

- Question:** How much will I get paid?  
**Answer:** Financially, there is no remuneration made to Reserve Police Officers. Intrinsicly, though, there are many rewards and a tremendous amount of personal satisfaction knowing you are giving to your community while serving as a fully sworn law enforcement officer.
- Question:** Will I be required to carry a gun?  
**Answer:** Yes. As a sworn officer, you will be required to qualify with an approved weapon and carry that weapon at all times while on duty.
- Question:** Can Reserve Police Officers make arrests?  
**Answer:** Yes. As a sworn officer, you are a fully commissioned law enforcement officer and are empowered to make arrests and cite individuals for violations, i.e., traffic law violations.
- Question:** Will I have to go to the police academy?  
**Answer:** Indiana Law requires only paid police officers attend the 16 week academy in Plainfield, IN. However, the Clark County Sheriff's Office does provide a reserve academy locally that runs approximately 12 weeks and covers much of the same material found at the Indiana Law Enforcement Academy. Graduates of this program are eligible to conduct road patrols by themselves and answer calls, make traffic stops, conduct investigations, etc., following completion of the reserve academy and field training.
- Question:** Do I need prior experience or special education/training in law enforcement?  
**Answer:** No. Reserve Officers are not required to have any prior experience or training. Current Officers come from all walks of life with full time jobs in areas such as public utilities, education, healthcare, private industry, hospitality services and many others

# QUALIFICATIONS

- Applicants must be of good moral character and not have been convicted of a felony. Misdemeanor convictions will be considered on a one-on-one basis. Domestic violence convictions are disqualifying.
- Applicants must be willing to submit to an interview, or battery of interviews if required by current departmental personnel.
- Applicants must be physically and mentally able to perform law enforcement tasks that may, at times, require physical and mental exertion beyond that which is normally encountered.
- Applicants must be willing to submit to a drug screen before being sworn and must be willing to submit to a drug screen throughout their tenure with CCSO.
- Applicants must be willing to submit to a polygraph prior to being sworn and must be willing to submit to a polygraph throughout their tenure with CCSO.
- Applicants must have completed (or be willing to complete) the State mandated 40-hour pre-basic course prior to being sworn in.
- Applicants must have a genuine interest in serving Clark County, Indiana in a law enforcement role.
- Applicants, once sworn, must be willing to acquire and maintain, at their cost, required equipment and uniforms.
- Applicants, once sworn, must be willing to commit the required amount of time each month to the department and must be prepared to complete the required training each year as required by the State of Indiana.
- Applicants must be 21 years of age.
- Applicants must be willing to participate in the CCSO reserve academy which is normally scheduled for four hours, two nights each week and some Saturdays for approximately 12 weeks. Graduates of the academy will be eligible for full road certification.
- Applicants must be a U.S. Citizen.

*Interested in applying to the Clark County Sheriff's Office Reserve Program? If so, you may pick up an application at the Sheriff's Department and return it to the attention of Lieutenant Tom Lantrip. Questions about the program may be directed by e-mail to: [jaymarr@sbcglobal.net](mailto:jaymarr@sbcglobal.net)*